

## **Parking Lot and Drop-Off/Pick-Up Safety Reminders**

The purpose of these policies is to help ensure students entering and exiting campus are safe. Thank you for supporting vehicular safety during drop-off and pick-up.

- **Parking in the staff parking lot is for staff only before and during school.**
  - Parents who want to park and walk their child to school must park in the neighborhood.
  - There is no parking in the staff parking lot for parent volunteers or visitors.
  - We have approximately 100 staff members and all spots in the staff parking lot are reserved for staff. Some staff arrive at different times of the day, and the spots are reserved for them so that staff can attend campus to instruct our students.
  - Non-staff cars temporarily parking and reversing in the lot during drop-off is dangerous for those students walking to campus through the lot, holds up traffic, and impedes school staff from arriving to campus on-time to instruct our students.
  - Cars without a staff permit that are parked in the lot, or cars that are left unattended, will be ticketed and/or towed.
  - Parents may park in the staff parking lot at dismissal time for ten minutes only.
  - For after school evening program pick-up (CREST, Boys and Girls Club, SAP) parents may park in the staff parking lot and use the coded Parking Lot Gate to pick-up their child.
  - For some evening events parking may be available in the staff parking lot (refer to the school communications regarding the event).
  - For special events, parking may be available on the big yard, and/or parking restrictions in the surrounding neighborhood may be lifted.
- McKinley offers a morning **drive-through drop-off** for families who do not walk to school or prefer not to park in the neighborhood before school.
  - The morning car drop-off is between 8:15-8:30am.
  - Cars enter the staff parking lot off the North Chelsea Ave entrance, and exit out the south Chelsea Ave exit.
  - Parents using the drive-through system must pull all the way up to the front of the lane by the Courtyard Gate.
  - The Parking Lot (CREST) Gate is not a car drop-off location; this gate is for students walking. Stopping at this gate is a safety hazard, and holds up the drop-off lane.
  - Remain in the lane. Do not try and pass other cars.
  - Parents using the drive-through system must stay in their cars. Students will exit the vehicle on their own. This supports the efficiency of the drive-through lane, and reduces risks associated with unattended vehicles.
  - Please drive slowly and carefully in the lane. Follow all staff directions.
  - The parking lot before and during school is for staff parking only. Before and during the school day visitors and volunteers may park in the surrounding neighborhood.
- Students walking to school should not walk between cars. Walkers should utilize the designated crosswalk, walking paths around the perimeter of the lot, and sidewalks.
  - Students walking to school may use the Arizona or Parking Lot Gates. TK/K walking to school may enter via the TK/K Gate. The Car drive-through drop off gate are the Courtyard and TK/K Gates.
  - Please walk bikes, scooters, and skateboards when in the parking lot and on campus. Students should bring locks to lock their items to the bike stalls.
- Use appropriate and positive language and behavior when interacting with the staff, other parents, and students. The SMMUSD Code of Conduct and McKinley Civility Policy applies during drop-off and pick-up as well as during the school day and at school events.

Staff will provide reminders of these policies. Thank you for your understanding and support.